

BEST PRACTICE CATALOG

Project Title: **WORKPLACE SECURITY & ASSESSMENT COMMITTEE**

Function Category: ☐ PATIENT-FOCUSED ☐ ORGANIZATION ☒ STRUCTURES

Subcategory: **Security**

Heading: **N/A**

Key Word(s): **Workplace Security**

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Hospital: **Napa State Hospital**

Purpose: To provide rapid assessment and ongoing review of incidents involving potential violence among employees.

Brief Description: This committee provides oversight and reviews issues involving violence in the workplace. Members receive inservice training; cases are discussed confidentially with program managers and recommendations made.

Selection Basis/Criteria: This committee is extremely important in reducing the possibility of workplace violence and to assure a no violence tolerance at the Hospital. It is also a good mechanism for managers and supervisors when seeking direction or information regarding potential violence and confrontations.

The following items are available regarding this Best Practice:

☐ Photographs ☐ Video Tape ☐ Drawings ☒ Manual

☐ Other : _____

DATE SUBMITTED: **October 19, 1998**